STATE ELECTION COMMISTON (Election Authority)

(Jammu & Kashmir Panchayati Raj Act, 1989)

Union Territory of Jammu & Kashmir Nirvachan Bhawan, Rail Head Complex, Jammu Phone No: 0191-2477519 Fax No - 0191-2477389

Sub: Scheme for voting by Kashmiri Migrants by means of Postal Ballot in the District Development Council Elections-2020 and Panchayat By-Elections 2020.

ORDER NO: SEC/Pyt/2020/03 Dated: 05.11.2020

Consequent upon the notification of Kashmiri Migrants as the specified class of persons to cast their vote by postal ballot, vide Notification No: EA/Pyt/2020/06 dated 05-11-2020 issued under endorsement No. 08/SEC/PYT/2020/181-200 dated 05.11.2020, the detailed schemes for those of the 'Specified voters' who wish to vote by postal ballot are enclosed herewith as following Annexures:-

- 1. Annexure A for the District Development Council Elections 2020
- 2. Annexure- B for Elections to vacant Sarpanch/Panch constituencies 2020.

Sd/K. K. Sharma, IAS(Retd.)
State Election Commissioner
(Election Authority)

Dated:- 05/11/2020

Encl: A/A

No. 08/SEC/PYT/2020/201-20

Copy to:

- 1. All Financial Commissioners.
- 2. Director General of Police, J&K.
- 3. All Principal Secretaries to the Government.
- 4. Principal Secretary to the Lieutenant Governor.
- 5. Principal Resident Commissioner, J&K Government, New Delhi.
- 6. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
- 7. All Commissioner/Secretaries to the Government.
- 8. Divisional Commissioner Jammu/Kashmir.
- 9. Chairperson, J&K Special Tribunal.
- 10. Director General, J&K Institute of Management & Administration & Rural Development.
- 11. Director, Information, J&K for publishing in leading newspapers of the UT.
- 12. All Deputy Commissioners.
- 13. All Heads of the Departments/Managing Directors/Secretary, Advisory Boards.
- 14. Secretary, PSC/SSB/J&K Academy of Art, Culture & languages.
- 15. Director, Estates.
- 16. Director, Archives, Archaeology & Museums, J&K.
- 17. Secretary, J&K Legislative Assembly.
- 18. General Manager, Government Press, Jammu.
- 19. Private Secretary to the Chief Secretary.
- 20. Private Secretary to the Advisor (F)/(B) & (BK) to the Lieutenant Governor.

Secretary

State Election Commission UT of Jammu & Kashmir

STATE ELECTION COMMISSION (Election Authority)

(Jammu & Kashmir Panchayati Raj Act, 1989) Union Territory of Jammu & Kashmir Nirvachan Bhawan, Rail Head Complex, Jammu Phone No: 0191-2477519 Fax No - 0191-2477389

> Notification No: EA/Pyt/2020/06 Dated: 05.11.2020

WHEREAS, a number of electors of the Kashmir Valley, had to migrate and have been temporarily residing in various places outside their place of ordinary

WHEREAS, such migrants are being treated as ordinarily resident in the constituencies in which they were so resident prior to their migration from valley, for inclusion/retention of their names in the electoral rolls of such constituencies;

WHEREAS, proviso to Sub rule 4 of Rule 17 of the Jammu & Kashmir Panchayati Raj Rules, 1996, authorizes the Election Authority to issue instructions in respect of specific class of persons for casting of votes and Rule 108-ZM of the Jammu & Kashmir Panchayati Raj Rules, 1996, empowers the Election Authority to issue additional instructions on matters

NOW, THEREFORE, the Election Authority, in exercise of powers conferred upon it by the Jammu & Kashmir Panchayati Raj Act, 1989 and proviso to Sub rule 4 of Rule 17 and Rule 108-ZM of the Jammu & Kashmir Panchayati Raj Rules, 1996, for the ensuing District Development Council Elections and Panchayat By-Elections, 2020, notifies that the migrant electors enrolled in the Panchayat Electoral Rolls of any of the districts of Kashmir Division of the Union Territory of Jammu and Kashmir, who are at present residing outside their place of ordinary residence, shall be the class of persons entitled to cast their votes by postal ballot, subject to the fulfilment of requirements otherwise specified in the statutes governing the said elections.

> Sd/-K. K. Sharma, IAS(Retd.) State Election Commissioner (Election Authority) Dated:- 05/11/2020

No. 08/SEC/PYT/2020/181-200. Copy to:

- 1. All Financial Commissioners.
- 2. Director General of Police, J&K.
- 3. All Principal Secretaries to the Government.
- 4. Principal Secretary to the Lieutenant Governor.
- 5. Principal Resident Commissioner, J&K Government, New Delhi.

- 6. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
- 7. All Commissioner/Secretaries to the Government.
- 8. Divisional Commissioner Jammu/Kashmir.
- 9. Chairperson, J&K Special Tribunal.
- 10. Director General, J&K Institute of Management & Administration & Rural Development.
- 11. Director, Information, J&K for publishing in leading newspapers of the UT.
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- 15. Director, Estates.
- 16. Director, Archives, Archaeology & Museums, J&K.
- 17. Secretary, J&K Legislative Assembly.
- 18. General Manager, Government Press, Jammu.
- 19. Private Secretary to the Chief Secretary.
- 20. Private Secretary to the Advisor (F)/(B) & (BK) to the Lieutenant Governor.

Secretary

State Election Commission UT of Jammu & Kashmir

Annexure A to Order No: SEC/Pyt/2020/03 Dated 05-11-2020

Scheme for voting by Kashmiri Migrants by means of Postal Ballot in the District Development Council (DDC) Elections-2020

Details of the scheme

1. Persons Entitled to Vote by Postal Ballot:

The voters falling under the purview of Notification No:EA/Pyt/2020/06 dated 05-11-2020 issued vide endorsement No. 08/SEC/Pyt/2020/181-200 dated 05-11-2020 of the Election Authority, J&K shall constitute the specific class of persons who shall be entitled to vote by post through postal ballot, hereinafter referred as DDC Migrant Postal Ballot (DMPB). They shall, henceforth, be referred as 'Specified Voters' for the purpose of this scheme.

2. Appointment of Assistant Returning Officers for 'Specified Voters':

- A. Following Officers have been designated as Assistant Returning Officer (Migrants), hereinafter referred as AROs, for the 'Specified voters' of the DDC Constituencies falling in the 10 districts of Kashmir Division:
 - a) Assistant Commissioner (Relief), Jammu for migrants in Jammu as also the transit camps in Kashmir Valley;
 - Deputy Director (Horticulture, Planning & Marketing), New Delhi, functioning from the office of Resident Commissioner, J&K House, New Delhi; and
 - c) Collector, Northern Railways, Udhampur.
- B. The AROs shall be responsible for:
 - a) receipt of applications from the 'Specified voters' who wish to avail the facility of DMPB and certification thereof;
 - b) furnishing information for preparation of marked copies of electoral
 - c) setting of facilitation centres for signing of declarations, etc.
- 3. Intimation by 'Specified voters' to vote by DMPB:
 - a. A Specified voter, who wishes to vote by DMPB, shall give his/her preference by filing Form-'DMPB-1', as enclosed.
 - b. Copies of Form-DMPB-1 shall be available at the following designated places and can also be downloaded from the website (ceojk.nic.in):
 - 1) ARO Migrant, Jammu
 - 2) ARO Migrant, Udhampur
 - 3) ARO Migrant, Delhi
 - 4) Migrant Camp, Muthi
 - 5) Migrant Camp, Purkhoo
 - 6) Migrant Camp, Jagti
 - 7) Migrant Camp, Nagrota
 - 8) Zonal Office, Bari Brahmna (located at Gangyal)
 - 9) Zonal Office, JK BOSE, Rehari
 - 10) Office of DC Relief, Srinagar (Indira Nagar, Srinagar)
 - 11) Transit Camp, Shiekhpora (Budgam)
 - 12) Transit Camp, Nathsua (Kupwara)
 - 13) Transit Camp, Veerwan (Baramulla)
 - 14) Transit Camp, Vessu (Kulgam)

Transit Camp, Mattan (Anantnag) 15)

Transit Camp, Hawl (Pulwama)

c. To enable the Specified voters to give the requisite details in Form DMPB-1, copies of the electoral rolls of all the DDC Constituencies of Kashmir Division shall be available at the above mentioned 16 locations. Electoral Rolls are also available on web portal (ceojk.nic.in).

- d. Duly filled Form DMPB-1 should be deposited to the ARO Migrants or the designated Officers (to be appointed by the Relief Commissioner, J&K) at the locations mentioned at 3(b) above by the date appointed as 'the last date for making nomination' for the concerned DDC Constituency.
- e. Following officers are authorised for the purpose of signing the certificate in Part II of Form DMPB-1:

an officer incharge of a migrant camp/area; 1.

- an officer incharge of an office from where the Specified voter 11. draws his salary as a migrant employee;
- an officer incharge of treasury/bank from where the Specified III. voter draws his pension as a pensioner,

IV. any gazetted officer.

4. Registration of Specified voters & preparation of marked copy of

- a. All the application received by the due date (i.e. the date Specified as the last date for making nomination for that DDC Constituencies) in the Form 'DMPB-1' by all the AROs (Migrants) and designated Officers at the locations mentioned at 3(b) above shall be forwarded to the ARO (Migrants), Jammu.
- b. Information related to each 'Specified voter', whose Form 'DMPB-1' has been received within the prescribed time shall be entered in the prescribed format DMPB-7, DDC constituency wise and forwarded to the ARO (Migrant), Jammu on the due date (i.e. the date Specified as the last date for making nomination for that DDC Constituency). The ARO (Migrant), Jammu shall compile the same and forward it to the DPEO (Deputy Commissioner) concerned, latest by the day fixed for scrutiny of nominations for that DDC Constituencies.

c. The DPEO (Deputy Commissioner), on receipt of the list of Specified voters who have opted for this scheme, forward the same to the concerned Returning Officers (ROs) who shall issue the DMPB and prepare the marked copies of Electoral rolls.

d. The marked copies of the electoral rolls shall be used at the respective polling stations.

5. Form of Postal Ballot Paper:

- a) Every postal ballot paper shall have a counterfoil attached thereto and the said ballot paper and the counterfoil shall be in Urdu and English language.
- b) The Postal Ballot for DDC is of Yellow colour.

6. Issue of Postal ballot paper:

a) Based on the list of Specified voters who have opted for the DMPB scheme, RO shall, within 48 hours of the last date of withdrawal, enclose the following in Cover C (as per Form 'DMPB-6') and send by post, under certificate of posting, to the Specified voter:

- a yellow coloured ballot paper with seal and signatures of the RO concerned on the backside of each ballot
- a declaration in Form 'DMPB-2';
- a cover in Form 'DMPB-3';
- a large cover addressed to the RO concerned in Form 'DMPB-4'; and
- instructions for the guidance of the Specified voter in Form 'DMPB-5':
- The Returning Officer shall, at the same time
 - record on the counterfoil of the ballot paper the electoral roll number of the Specified voter as entered in the marked copy of the electoral roll;
 - mark the name of the Specified voter in the marked copy of the electoral roll to indicate that a ballot paper has been issued to him, without, however, recording therein the serial numbers of the ballot papers issued to that Specified voter; and
 - ensure that the Specified voter is not allowed to vote at a iii. polling station.
- Every officer under whose care or through whom the postal ballot papers are sent shall ensure the delivery to the addressee without
- d) After postal ballot papers have been issued to all the Specified voters, the RO shall:
 - seal up in a packet the marked copy of the electoral roll and i. record on the packet a brief description of its contents and the date on which it is sealed.
 - also seal up in separate packet the counterfoils of the ballot ii. papers issued to the Specified voters and record on the packet a brief description of its contents and the date on which it was sealed.

7. Recording of Vote:

- a) A Specified voter who has received the postal ballot paper and desires to vote shall record his vote on the ballot paper in accordance with the directions contained in Form DMPB-5.
- b) After recording his vote, he shall enclose both the postal ballot in the Cover A (Form DMPB-3) and seal this envelope.
- c) The Specified voter shall sign the declaration in Form DMPB-2 in the presence of, and have the signature attested by, a 1st Class Magistrate or a Gazetted Officer.
- d) The envelope containing postal ballot i.e., Cover A (Form 'DMPB-3) and the declaration in Form 'DMPB-2' shall be put in the bigger envelope Cover B (Form 'DMPB-4). This should be sealed properly.

8. Returning of ballot paper:

- a) The sealed large Cover-B (Form 'DMPB-4'), containing the set of postal ballot in Form 'DMPB-3' and declaration in Form 'DMPB-2', shall be returned by the Specified voter to the RO concerned by post so as to reach him one day before the date appointed for counting in the respective DDC constituency.
- b) The DPEO (Deputy Commissioner) shall notify an Assistant Returning Officer, viz; ARO (Hqrs), located at the District Headquarters, as the

- 'Nodal officer' for DMPB in the district who shall also be the ARO (Counting) to assist all the ROs of the district in counting of the DMPBs.
- c) For the purpose of collection of DMPBs the address of the RO shall be that of the ARO (Hqrs) of the concerned district, so that all DMPBs related to that district are received at a single point i.e. office of ARO (Hqrs).
- d) All the DMPBs, duly sealed in large Cover B (Form 'DMPB-4'), shall be received by the ARO (Hqrs) who shall ensure proper receipt of all the covers and keep them in safe custody. Also, if any such Cover is received after the expiry of the time stated above, the ARO (Hqrs) shall make note thereon the date and time of its receipt and forward it to the concerned RO.

9. Counting of Migrant Postal Ballots:

- a) RO shall arrange and ensure that all the PBs received within the prescribed time period, are delivered in a sealed envelope to the ARO who is incharge of the counting for that DDC Constituency by or before the date of counting in the constituency. The ARO shall take necessary steps for counting of the PBs at the time of counting.
- b) The ARO shall comply with all the extant instructions regarding the counting of postal ballots. In particular, he shall ensure that:
 - The Postal Ballots have the Signatures of the RO on the back side (Specimen signatures of the RO shall be provided to all the AROs responsible for counting of Postal Ballots).
 - II. The PBs is duly marked by the Migrant voter and there is no mark other than this on the PB.
 - III. The declaration in Form 'DMPB-2' is duly signed by the Migrant voter as well as the attesting authority.
 - IV. The postal ballots are taken up for counting first.

FORM 'DMPB-1'

Letter of Intimation to vote through Migrant Postal Ballot (To be filled by each 'Specified voter' individually)

The Assistant Between Confe	45.44	
The Assistant Returning Officer	(Migrants),	
Sir,	-	
l,	son/daughter/wife of	rocido
- mage/monana	Of town/city/tohcil	
	OI NASHMIT (IXXX) helong to the class of C-	
and wish to east my vote by post at t	he election to DDC C	onstituones
address is as under:-	District. My complete p	resent post
House/dwelling unit/tent number		
Name of camp/mohalla/village		_
Name of ward/town/tehsil	Dia Code	_
District	Pin Code	_
UI		
iviy name is entered at S. No.	in part/polling station number	
the Electoral roll of the Par	nch Constituency:of the	Panchaus
Halqa		rancilaya
'I am registered as a migrant with		
JONETHILIEUR OI	(designate	
head/member of the family of self/Shri	under Registration No /Shrimatiunder Registration No	a:
lam registered as a migrant.	y Sin Illiau	
I am	serving as a Governme	
The Head of the family is (designation)	serving as a Governme	ent employee
		التنام التراك
1 0111	a noncionar and draw	
The ried of the falling is differ account	LIVO.	C
reasury/Branch of Bank, located at	TOTAL STATE OF THE PROPERTY OF	(full address)
		(run adaress)
	Yours fa	aithfully,
	(Signature of th	e elector)
		•
Certificate by the officer inchange -f-	PART-II	
oplicant is serving as a miarant employee or	the migrant camp/office/area or by head of the office by a Treasury Officer/Bank Manager from where th	ce where the
awing his pension as a pensioner or by any G	oy a creasury Officer, Bank Manager from where the Gazetted officer.	e migrant is
It is hereby certified that the pa	articulars given by the applicant in Part-I are	e correct as
er our record/to the best of my know	ledge and understanding.	
	-	
ted:	(Full signature of the attesting of	
ica.	Name	
	Address	
	Rubber Stamp	

FORM 'DMPB-2' DECLARATION BY SPECIFIED VOTER

DDC Elections 2020

(This part is to be used only when	46-0
him	the Specified voter signs the declaration
I hereby declare that I am the S	self/herself) Specified voter to whom the postal ballot pape
bearing following serial number has be	en issued at the above election:
	·
1. For DDC	
DateAddress	Signature of Specified voter
Attestati	ion of Signature
The above has been signed in	my presence by /Specified
voter) who is personally known to m	18/has been identified to my satisfaction by
Signature of identifier, if any	
Address	_
	
	Signature of Attesting Officer
5.	Designation
Date	Address
(This part is to be used when	Also Ourself Land
hereby declare that I am the St	the Specified voter cannot sign himself) becified voter to whom the postal ballot paper
bearing above mentioned serial number	r has been issued at the above election.
Date	nds been issued at the above election.
	Signature of Attesting Officer
	on behalf of Specified voter
Address of Specified voter	
I hereby certify that—	ertificate
The above named Specified w	otor is managed to the
identified to my satisfaction by	oter is personally known to me/has been (identifier) who is
personally known to me;	(identifier) who is
	Specified voter is illiterate/suffers from
·····(infirmity) and is u	nable to record vote or sign declaration;
(3) I was requested by him/her to	mark the ballot paper and to sign the above
declaration on his/her behalf; and	
(4) The ballot paper was marked	and the declaration signed by me in his/her
presence and in accordance with the wis	shes.
Cianatura of identificants	
Signature of identifier, if any)	
Address	0: 4
	Signature of Attesting Officer
1	Designation
A	

FORM 'DMPB-3'

'COVER - A'

NOT TO BE OBENED DEFORE COMMENT
NOT TO BE OPENED BEFORE COUNTING (by anybody including RO)
(w) swysody moldaring (C)
*Flooking 4 - 61
*Election to the:
*Name of the District:
Traine of the District
*Name of the Block:
*Name of DDC:
Name of DDC
*Name of DDC Constituency:
*Bellion Cont. At Cont.
*Polling Station No. & Name:
DOCTAL DALLOT DALLOT
POSTAL BALLOT PAPER
**Coriol number of built
**Serial number of ballot paper for DDC:

^{*} Appropriate particulars of the election to be inserted here by RO ** Serial numbers of the postal ballot papers to be filled by the RO

FORM-'DMPB-4'

'COVER - B'

(Service unpaid)

Every officer under whose care or through whom the postal ballot paper is sent shall
ensure its delivery to the addressee without delay
ELECTION-IMMEDIATE
POSTAL BALLOT PAPER
For Election to: *District:Block:
*Name of DDC:
*Name of DDC Constituency:
*Polling Station No & Name:
(NOT TO BE OPENED BEFORE COUNTING by anybody including RO)
To
The Returning Officer,
C/o ARO (HQRS):
*In the office of the Deputy Commissioner,

Signature of sender

^{*} Returning Officer to fill in all the details on this form. Returning Officer to insert here the name of the District, Block, DDC Constituency and also the postal address of the ARO (Headquarters) of the district as notified by the concerned DPEO (Deputy Commissioner).

FORM 'DMPB-5' INSTRUCTIONS FOR GUIDANCE OF 'SPECIFIED VOTERS' DDC Elections 2020

- 1) You are being provided a ballot paper of yellow colour for DDC elections.
- The persons whose names are printed on this ballot paper sent herewith are candidates at the above elections. Record your vote on the ballot paper by placing clearly a mark opposite the name of the candidate to whom you wish to give your vote. The mark should be so placed as to indicate clearly and beyond doubt to which candidate you are giving your vote. If the mark is so placed as to make it doubtful to which candidate you have given your vote, your vote will be invalid. The number of members to be elected as DDC member from one DDC Constituency is one. Thus you have only one vote for DDC election. Accordingly, you should not vote for more than one candidate on one ballot paper. If you do so, your ballot paper will be rejected. Do not put your signature or write any word or any mark, sign or writing whatsoever on the ballot paper other than the mark required to record your vote.
- 3) After you have recorded your vote on the ballot paper, place the ballot paper in smaller cover A, marked Form 'DMPB-3' sent herewith. Close the cover and secure it by seal or otherwise.
- 4) You will then sign the declaration in Form 'DMPB-2', also sent herewith in the presence of an officer described in clause (5) below and get your signature attested by such officer.
- 5) Attestation may be obtained from officer incharge of the area or office where you are registered. If you are employed under the UT Govt. of J&K or Central Government, the attestation may be obtained from the officer incharge of your office. If you are a pensioner, attestation may be obtained from the officer incharge of the Treasury/Bank through which you are drawing your pension. If you are not registered anywhere but your name figures in the electoral roll, the attestation may be obtained from a 1st Class Magistrate or a Gazetted Officer or incharge of the AV-Polling Team.
- 6) You may take the declaration to the authorised officer get it attested by signing it in his presence after he has satisfied himself about your identity. You must not show your ballot paper to the attesting officer nor tell him how you have voted.
- 7) If you are unable to mark the ballot paper and sign the declaration yourself in the manner indicated above for reasons of illiteracy, blindness or other infirmity, you are entitled to have your vote marked and declaration signed on your behalf by any of the authorised officer mentioned above. Such an officer will, at your request mark the ballot paper in your presence and in accordance with your wishes. He will also complete the necessary certificate in this behalf.
- 8) After your declaration has been signed and your signature has been attested, place the declaration (Form 'DMPB-2') as well as the ballot paper sealed in smaller Cover "A" (Form 'DMPB-3') in the larger Cover "B" (Form 'DMPB-4'). You have to give your full signature in the space provided on the cover marked "B".
- 9) After closing the larger cover, send it to the RO concerned by post. No postage stamps need to be affixed by you if the cover is posted in India.
- 10) Your vote shall be counted only if it reaches the RO atleast one day before the day fixed for counting in the constituency.
- 11) Please note that:
 - (i) If you fail to get your declaration certified in the manner indicated above, your ballot paper will be rejected; and
 - (ii) If the cover reaches the RO concerned after the day prescribed in clause (10) above, your vote will not be counted.

FORM 'DMPB-6'

'COVER - C'

Election to the *
То
*Sh/Smt
*S/o, D/o, W/o
*Complete Postal Address
From:
**RO
Assessment to an estate the season and assessment and a season and a s
The state of the s

^{*} Complete details to be filled in by RO as per information furnished by the 'Specified voter' and furnished to him in Form 'DMPB-7'.

** RO should fill his complete postal address including Block and Halqas.

List of Specified Voters who have applied for availing Postal Ballot facility Form 'DMPB-7'

Vame	of the Dist	rict:			80	lock:		Name of the District:
s, S	DDC	DDC	Polling Station No.	Polling Station Name	Name of the S. No. in Specified voter the Roll	S. No. in the Roll	EPIC No.	Complete postal Address of the Specified Voter

Certified that all the Form 'DMPB-1' received up to the due date (i.e. the date Specified as the last date for making nomination for that DDC Constituency have been accounted for in the above information.

<u>Annexure – B</u> to Order No: SEC/Pyt/2020/03 dated 05-11-2020

Scheme for voting by Kashmiri Migrants by means of Postal Ballot in the Panchayat By-Elections-2020

Details of the scheme

1. Persons Entitled to Vote by Postal Ballot:

The voters falling under the purview of Notification No: EA/Pyt/2020/06 dated 05-11-2020, issued vide endorsement No. 08/SEC/Pyt/2020/181-200 dated 05.11.2020 of the Election Authority, J&K shall constitute the specific class of persons who shall be entitled to vote by post through postal ballot, hereinafter referred as **Panchayat Migrant Postal Ballot (PMPB)**. They shall, henceforth, be referred as 'Specified Voters' for the purpose of this scheme.

2. Appointment of Assistant Returning Officers for 'Specified Voters':

- A. Following Officers have been designated as Assistant Returning Officers (Migrants), hereinafter referred as AROs, for the 'Specified voters' of the Panchayat Halqas/Panch Constituencies falling in the 10 districts of Kashmir Division:
 - a) Assistant Commissioner (Relief), Jammu for migrants in Jammu as also the transit camps in Kashmir Valley;
 - b) Deputy Director (Horticulture, Planning & Marketing), New Delhi, functioning from the office of Resident Commissioner, J&K House, New Delhi; and
 - c) Collector, Northern Railways, Udhampur.
- B. The AROs shall be responsible for:
 - a) receipt of applications from the 'Specified voters' who wish to avail the facility of PMPB and certification thereof;
 - b) furnishing information for preparation of marked copies of electoral rolls;
 - c) setting of facilitation centres for signing of declarations, etc.

3. Intimation by 'Specified voters' to vote by PMPB:

- a. A Specified voter, who wishes to vote by PMPB, shall give his/her preference by filing Form-'PMPB-1', as enclosed.
- b. Copies of Form-PMPB-1 shall be available at the following designated places and can also be downloaded from the website (ceojk.nic.in):
 - 1) ARO Migrant, Jammu
 - 2) ARO Migrant, Udhampur
 - 3) ARO Migrant, Delhi
 - 4) Migrant Camp, Muthi
 - 5) Migrant Camp, Purkhoo
 - 6) Migrant Camp, Jagti
 - 7) Migrant Camp, Nagrota
 - 8) Zonal Office, Bari Brahmna (located at Gangyal)
 - 9) Zonal Office, JK BOSE, Rehari
 - 10) Office of DC Relief, Srinagar (Indira Nagar, Srinagar)
 - 11) Transit Camp, Shiekhpora (Budgam)
 - 12) Transit Camp, Nathsua (Kupwara)

- 13) Transit Camp, Veerwan (Baramulla)
- 14) Transit Camp, Vessu (Kulgam)
- 15) Transit Camp, Mattan (Anantnag)
- 16) Transit Camp, Hawl (Pulwama)
- c. To enable the Specified voters to give the requisite details in Form PMPB-1, copies of the electoral rolls of all the Panchayat Halqas/Panch Constituencies of Kashmir Division shall be available at the above mentioned 16 locations. Electoral Rolls are also available on web portal (ceojk.nic.in).
- d. Duly filled Form PMPB-1 should be deposited to the ARO Migrants or the designated Officers (to be appointed by the Relief Commissioner, J&K) at the locations mentioned at 3(b) above by the date appointed as 'the last date for making nomination' for the concerned Panchayat Halqa/Panch Constituency.
- e. Following officers are authorised for the purpose of signing the certificate in Part II of Form PMPB-1:
 - I. an officer incharge of a migrant camp/area;
 - II. an officer incharge of an office from where the Specified voter draws his salary as a migrant employee;
 - III. an officer incharge of treasury/bank from where the Specified voter draws his pension as a pensioner;
 - IV. any gazetted officer.
- 4. Registration of Specified voters & preparation of marked copy of electoral rolls:
 - a. All the application received by the due date (i.e. the date Specified as the last date for making nomination for that Panchayat Halqas/Panch Constituency) in the Form 'PMPB-1' by all the AROs (Migrants) and designated Officers at the locations mentioned at 3(b) above shall be forwarded to the ARO (Migrants), Jammu.
 - b. Information related to each 'Specified voter', whose Form 'PMPB-1' has been received within the prescribed time shall be entered in the prescribed format PMPB-7, Panch constituency wise and forwarded to the ARO (Migrant), Jammu on the due date (i.e. the date Specified as the last date for making nomination for that Panchayat Halqa/Panch Constituency). The ARO (Migrant), Jammu shall compile the same and forward it to the DPEO (Deputy Commissioner) concerned, latest by the day fixed for scrutiny of nominations for that Panchayat Halqa/Panch Constituency.
 - c. The DPEO (Deputy Commissioner), on receipt of the list of Specified voters who have opted for this scheme, forward the same to the concerned Returning Officers (ROs) who shall issue the PMPB and prepare the marked copies of the Electoral rolls.
 - d. The marked copies of the electoral rolls shall be used at the respective polling stations.
- 5. Form of Postal Ballot Paper (Set of two Ballots-one for Sarpanch and another for Panch as the case may be depending on the vacancy):
 - Every postal ballot paper shall have a counterfoil attached thereto and the said ballot paper and the counterfoil shall be in Urdu and English language.
 - b) The Pink colour Postal Ballot shall be for the election to Sarpanch of the Panchayat Halqa of the Specified Voter.
 - c) The white colour Postal Ballot shall be for the election to Panch Constituency of the Specified Voter.

6. Issue of Postal ballot paper:

- a) Based on the list of Specified voters who have opted for the PMPB scheme, RO shall, within 48 hours of the last date of withdrawal, enclose the following in Cover C (as per Form 'PMPB-6') and send by post, under certificate of posting, to the Specified voter:
 - i. a single ballot paper in case of Sarpanch or Panch election or a set of two Postal Ballots in case of both (One for Sarpanch and other for Panch) with seal and signatures of the RO concerned on the backside of each ballot paper;
 - ii. a declaration in Form 'PMPB-2';
 - iii. a cover in Form 'PMPB-3';
 - iv. a large cover addressed to the RO concerned in Form 'PMPB-4'; and
 - v. instructions for the guidance of the Specified voter in Form 'PMPB-5':
- b) The Returning Officer shall, at the same time-
 - record on the counterfoil of the each ballot paper the electoral roll number of the Specified voter as entered in the marked copy of the electoral roll;
 - ii. mark the name of the Specified voter in the marked copy of the electoral roll to indicate that a set of ballot papers has been issued to him, without, however, recording therein the serial numbers of the ballot papers issued to that Specified voter; and
 - iii. ensure that the Specified voter is not allowed to vote at the polling station.
- c) Every officer under whose care or through whom the postal ballot papers are sent shall ensure the delivery to the addressee without delay.
- d) After postal ballot papers have been issued to all the Specified voters, the RO shall:
 - seal up in a packet the marked copy of the electoral roll and record on the packet a brief description of its contents and the date on which it is sealed.
 - ii. also seal up in separate packet the counterfoils of the ballot papers issued to the Specified voters and record on the packet a brief description of its contents and the date on which it was sealed.

7. Recording of Vote:

- a) A Specified voter who has received the set of postal ballot paper(s) and desires to vote, shall record his vote on the ballot paper(s) in accordance with the directions contained in Form PMPB-5.
- b) After recording his vote(s), he shall enclose both the postal ballot(s) in the Cover A (Form PMPB-3) and seal this envelope.
- c) The Specified voter shall sign the declaration in Form PMPB-2 in the presence of, and have the signature attested by, a 1st Class Magistrate or a Gazetted Officer.
- d) The envelope containing postal ballot(s) i.e., Cover A (Form 'PMPB-3) and the declaration in Form 'PMPB-2' shall be put in the bigger envelope Cover B (Form 'PMPB-4). This should be sealed properly.

8. Returning the set of ballot papers:

- a) The sealed large Cover-B (Form 'PMPB-4'), containing the set of postal ballots in Cover-A (Form 'PMPB-3') and declaration in Form 'PMPB-2', shall be returned by the Specified voter to the RO concerned by post so as to reach him three days before the date appointed for poll.
- b) The DPEO (Deputy Commissioner) shall notify an Assistant Returning Officer, viz; ARO (Hqrs), located at the District Headquarters, as the 'Nodal officer' for PMPB in the district who shall also be the ARO (Counting) to assist all the ROs of the district in counting of the PMPBs.
- c) For the purpose of collection of PMPBs the address of the RO shall be that of the ARO (Hqrs) of the concerned district, so that all PMPBs related to that district are received at a single point i.e. office of ARO (Hqrs).
- d) All the PMPBs, duly sealed in large Cover B (Form 'PMPB-4'), shall be received by the ARO (Hqrs) who shall ensure proper receipt of all the covers and keep them in safe custody. Also, if any such Cover is received after the expiry of the time stated above, the ARO (Hqrs) shall make note thereon the date and time of its receipt and forward it to the concerned RO.

9. Counting of Migrant Postal Ballots:

- a) On the day of despatch of polling parties, the ARO (Hqrs) shall provide all the PMPBs received within the prescribed time period to the RO concerned, for handing over all the PMPBs of the particular Panchayat Halqa, in a sealed envelope to the ARO who is incharge of the counting for that Panchayat Halqa/Panch Constituencies. The ARO shall take necessary steps for counting of the PMPBs at the time of counting.
- b) The ARO shall comply with all the extant instructions regarding the counting of postal ballots. In particular, he shall ensure that:
 - i. The Postal Ballots have the Signatures of the RO on the back side (Specimen signatures of the RO shall be provided to all the AROs responsible for counting of Postal Ballots).
 - ii. The PBs are duly marked by the Specified voter and there is no mark other than this on the PB.
 - iii. The declaration in Form 'PMPB-2' is duly signed by the Specified voter as well as the attesting authority.
 - iv. The postal ballots are taken up for counting first.

FORM 'PMPB-1' Letter of Intimation to vote through Migrant Postal Ballot (To be filled by each 'Specified voter' individually)

The Assistant Returning Officer (Migrants), Sir, I,	10 TI .	of the state of th	sch 'Specified voter' individually)	
of village/mohalla of town/city/tehsil of town/city/tehsil of town/city/tehsil of town/city/tehsil of town/city/tehsil of town/city/tehsil and wish to cast my vote by post at the election to Sarpanch/Panci Constituency of Panchayat Halqa in District. Milliage Panchayat Halqa in District Millage Name of camp/mohalla/village Name of camp/mohalla/village Name of ward/town/tehsil District Pin Code UT Why name is entered at S. No. in part/polling station number of the Panchayat Halqa in Officer Panchayat Halqa in District Name of ward/town/tehsil District Pin Code UT And I was a megistered at S. No. in part/polling station number of the Panchayat Halqa in Officer	ine Ass	istant Returning Officer (Mi	grants),	
of village/mohalla	Sir			
of village/mohalla son/daughter/wife of resider of town/city/tehsil of the class of Specified voter. Constituency of Panchayat Halqa in District. My Panchayat Halqa in District. My Panchayat Halqa in District of the panchayat Halqa in District of the panchayat Halqa in District of the panchayat of the panch constituency: of the panchayat of the panchayat of the panchayat of the panchayat of the panch constituency: of the panchayat of t	,			
and wish to cast my vote by post at the election to Sarpanch/Panci Constituency of Sarpanch/Panci Constituency of Sarpanch/Panci Constituency of Sarpanch/Panci Sarpanch/Pa	of village/mob	- U-	Son/daughtan/	
Constituency of	District	ilia		residen
Constituency of	and wish to case	of much	f Kashmir (18.K) balantia	residen
Complete present postal address is as under: House/dwelling unit/tent number Name of camp/mohalla/village Name of ward/town/tensil District UT My name is entered at S. No in part/polling station number of the Panchayat *I am registered as a migrant with (designation of officer) a head/member of the family of self/Shri/Shrimati * I am registered as a migrant. * I am lead of the family is (designation) in the office of full address). * The Head of the family is under account No a pensioner and drawing pension. Treasury/Branch of Bank, located at (full address). * The Head of the family is under account No from Government from Government of full address). * The Head of the family is under account No a pensioner and drawing pension. Treasury/Branch of Bank, located at (full address). * Yours faithfully, * Certificate by the officer incharge of the migrant comp/office/area or by head of the office where the drawing his pension as a migrant employee or by a Treasury Officer/Bank Manager from where the migrant is serving as a migrant employee or by a Treasury Officer/Bank Manager from where the migrant is the interest of the best of my knowledge and understanding. It is hereby certified that the particulars given by the applicant in Part-I are correct as over our record/to the best of my knowledge and understanding. * I where the Address	Constituency of	κ my vote by post at the	election to	pecified voters
Name of camp/mohalla/village Name of ward/town/tehsil District UT My name is entered at S. No	complete present	A	Panchayat Halini	parpanch/panch
Name of camp/mohalla/village Name of ward/town/tehsil District UT My name is entered at S. No in part/polling station number of the Electoral roll of the Panch Constituency: of the Panchayat *I am registered as a migrant with (designation of officer) a head/member of the family of self/Shri/Shrimati serving as a Government of a head/member of the family of self/Shri/Shrimati serving as a Government employee. * I am registered as a migrant. * I am registered as a migrant. * I am registered as a migrant. * The Head of the family is (designation) in the office of (full address). * The Head of the family is under account No from Government of Government o				
District Pin Code Wy name is entered at S. No. in part/polling station number of the Electoral roll of the Panch Constituency: of the Panchayat Halqa *I am registered as a migrant with (designation of officer) as a head/member of the family of self/Shri/Shrimati under Registration No. as a migrant with serving as a Government employee. *I am registered as a migrant. *I am serving as a Government employee. *I am in the office of (full address). *The Head of the family is (designation) a pensioner and drawing pension. *Treasury/Branch of Bank, located at from Government (full address). *Yours faithfully, (Signature of the elector) *PART-II *Applicant is serving as a migrant employee or by a Treasury Officer/Bank Manager from where the migrant is drawing his pension as a pensioner or by any Gozetted officer. It is hereby certified that the particulars given by the applicant in Part-I are correct as per our record/to the best of my knowledge and understanding. (Full signature of the attesting officer) Name Address *Rubbes creating at the particulars of the migrant of the address and the serving of the manager from the attesting officer) *Rubbes creating at the particular of the attesting officer) **Name** **Rubbes creating at the particular of the attesting officer) **Name** **Name** **Address** **I am registered as a migrant on panch with the particular of the attesting officer) **Name** **Address** **Address** **Rubbes creating of the migrant on the attesting officer) **Name** **Address** **Address*	1101116 OL Camin	/		
District Pin Code Wy name is entered at S. No in part/polling station number of the	Name of ward/	town/tehsil		
My name is entered at S. No	District	Div o		
the Electoral roll of the Panch Constituency:	U1	Pili Col	de	
*I am registered as a migrant with	My name			
*I am registered as a migrant with	trie Electoral	roll of the Panch	in part/polling station number	
Government of a head/member of the family of self/Shri/Shrimati under Registration No. as a head/member of the family of self/Shri/Shrimati serving as a Government employee. * I am serving as a Government employee. * The Head of the family is (designation) in the office of [full address]. * The Head of the family is under account No a pensioner and drawing pension. Treasury/Branch of Bank, located at (full address) Yours faithfully, (Signature of the elector) * PART-II * Certificate by the officer incharge of the migrant camp/office/area or by head of the office where the drawing his pension as a pensioner or by any Gozetted officer. It is hereby certified that the particulars given by the applicant in Part-I are correct as per our record/to the best of my knowledge and understanding. (Full signature of the attesting officer) Name	rialya		Constituency: of the	of
* I am	*I am registered as			Panchayat
* I am	Government of	a migrant with		
* I am	a head/member of t	the family of	Under D (designati	on of officer)
* The Head of the family is (designation)				
* I am				
* The Head of the family is under account No	* The Head of the far	mile : 41	··	
* The Head of the family is under account No		illy is (designation)	serving as a Governmen	t employee.
Treasury/Branch of Bank, located at	*		in t	he office of
Treasury/Branch of Bank, located at				
Yours faithfully, (Signature of the elector) PART-II applicant is serving as a migrant employee or by a Treasury Office/area or by head of the office where the drawing his pension as a pensioner or by any Gazetted officer. It is hereby certified that the particulars given by the applicant in Part-I are correct as per our record/to the best of my knowledge and understanding. [Full signature of the attesting officer) Name	Treasury/Branch of Ba	ank located at	a pensioner and drawin	g pension.
Yours faithfully, (Signature of the elector) PART-II applicant is serving as a migrant employee or by a Treasury Office/Bank Manager from where the migrant is It is hereby certified that the particulars given by the applicant in Part-I are correct as per our record/to the best of my knowledge and understanding. (Full signature of the attesting officer) Name Address Bubber Ste		m, rocated at	from Go	vernment
(Signature of the elector) PART-II applicant is serving as a migrant employee or by a Treasury Office/Bank Manager from where the migrant is serving as a pensioner or by any Gazetted officer. It is hereby certified that the particulars given by the applicant in Part-I are correct as per our record/to the best of my knowledge and understanding. (Full signature of the attesting officer) Name Address Rubbes Care			(fu	ill address)
Certificate by the officer incharge of the migrant camp/office/area or by head of the office where the applicant is serving as a migrant employee or by a Treasury Officer/Bank Manager from where the migrant is drawing his pension as a pensioner or by any Gazetted officer. It is hereby certified that the particulars given by the applicant in Part-I are correct as per our record/to the best of my knowledge and understanding. (Full signature of the attesting officer) Name			Yours fait	hfully,
Certificate by the officer incharge of the migrant camp/office/area or by head of the office where the applicant is serving as a migrant employee or by a Treasury Officer/Bank Manager from where the migrant is drawing his pension as a pensioner or by any Gazetted officer. It is hereby certified that the particulars given by the applicant in Part-I are correct as per our record/to the best of my knowledge and understanding. (Full signature of the attesting officer) Name			(Signature of the	elector)
It is hereby certified that the particulars given by the applicant in Part-I are correct as per our record/to the best of my knowledge and understanding. Full signature of the attesting officer Name Address Rubber Steep	Certificate h	ΡΔΡ	TN	
It is hereby certified that the particulars given by the applicant in Part-I are correct as per our record/to the best of my knowledge and understanding. Full signature of the attesting officer Name Address Rubber Steep	applicant is serving as a	officer incharge of the migran	Camp/offi/	
It is hereby certified that the particulars given by the applicant in Part-I are correct as per our record/to the best of my knowledge and understanding. Full signature of the attesting officer Name Address Rubber Steep	drawing his pension as a n	igrant employee or by a Treasu	Iry Officer/Rank &	here the
oer our record/to the best of my knowledge and understanding. Full signature of the attesting officer		, my dazettea of	ficer.	Igrant is
(Full signature of the attesting officer) Name Address Rubber Sta	IT IS hereby com	ALC: 1 A		
(Full signature of the attesting officer) Name Address Rubber Sta	per our record/to the I	thed that the particulars	given by the appliance:	
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Name Address			and standing.	
Name Address Rubber Sta	ated ·		15. 11	
Address	- -		(Full signature of the attesting office	- r)
Rubbor Co-				
Strike off whichever is not applicable and tild to			Address	
whichever is not applicable and the	strike off		nubber Stamp	
TEMOVORICE ADMINISTRAL .	whichever is n	ot applicable and tial at		

FORM 'PMPB-2' DECLARATION BY SPECIFIED VOTER

Panchayat By- Elections 2020

	nen the Specified voter signs the declaration
l borobu do de un til di	IMSelf/herself)
I nearing rollowing settal unwhers ha	 Specified voter to whom the postal ballot papers ve been issued at the above election:
1. For Sarpanch	
2. For Panch	
	Cignoture of Consider to
DateAddress	Signature of Specified voter
Attest	ation of Signature
The above has been signed	in my presence by (Specifical
harring is beignigily known to	me/has been identified to my satisfaction by personally known to me.
Signature of identifier, if any	
Address	
	
	Signature of Attesting Officer
	Designation
Date	Address
(This part is to be	
hereby dealers that I am the	en the Specified voter cannot sign himself)
bearing above mentioned social num	Specified voter to whom the postal ballot paper
Date	bers have been issued at the above election.
	Signature of Attaction Office
	Signature of Attesting Officer
Address of Chapitical water	on behalf of Specified votes
Address of Specified Aotel	on behalf of Specified voter
	on behalf of Specified voter
I hereby certify that—	Certificate
I hereby certify that— The above named Specified	Certificate Voter is personally known to me/has been
I hereby certify that— The above named Specified identified to my satisfaction by	Certificate Voter is personally known to me/has been
I hereby certify that— The above named Specified identified to my satisfaction by . personally known to me;	Certificate voter is personally known to me/has been (identifier) who is
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the content of the conten	Certificate voter is personally known to me/has been (identifier) who is
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the control of the contro	voter is personally known to me/has been (identifier) who is see Specified voter is illiterate/suffers from sunable to record vote or sign declaration:
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the continuous (infirmity) and is (3) I was requested by him/her	Certificate voter is personally known to me/has been (identifier) who is
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the continuous (infirmity) and is (3) I was requested by him/her declaration on his/her behalf; and	voter is personally known to me/has been (identifier) who is see Specified voter is illiterate/suffers from sunable to record vote or sign declaration; to mark the ballot paper and to sign the above
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the (3) I was requested by him/her declaration on his/her behalf; and (4) The ballot paper was mark	voter is personally known to me/has been (identifier) who is see Specified voter is illiterate/suffers from sunable to record vote or sign declaration; to mark the ballot paper and to sign the above ed and the declaration signed by me in his/her.
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the (3) I was requested by him/her declaration on his/her behalf; and (4) The ballot paper was mark	voter is personally known to me/has been (identifier) who is see Specified voter is illiterate/suffers from sunable to record vote or sign declaration; to mark the ballot paper and to sign the above ed and the declaration signed by me in his/her.
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the (3) I was requested by him/her declaration on his/her behalf; and (4) The ballot paper was mark presence and in accordance with the satisfied with the satisfied specified.	voter is personally known to me/has been (identifier) who is see Specified voter is illiterate/suffers from sunable to record vote or sign declaration; to mark the ballot paper and to sign the above ed and the declaration signed by me in his/her.
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the (infirmity) and is (3) I was requested by him/her declaration on his/her behalf; and (4) The ballot paper was mark presence and in accordance with the Signature of identifier, if any)	voter is personally known to me/has been (identifier) who is see Specified voter is illiterate/suffers from sunable to record vote or sign declaration; to mark the ballot paper and to sign the above ed and the declaration signed by me in his/her.
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the (infirmity) and is (3) I was requested by him/her declaration on his/her behalf; and (4) The ballot paper was mark presence and in accordance with the Signature of identifier, if any)	voter is personally known to me/has been (identifier) who is the Specified voter is illiterate/suffers from sunable to record vote or sign declaration; to mark the ballot paper and to sign the above ed and the declaration signed by me in his/her wishes.
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the (infirmity) and is (3) I was requested by him/her declaration on his/her behalf; and (4) The ballot paper was mark presence and in accordance with the Signature of identifier, if any)	Certificate voter is personally known to me/has been (identifier) who is see Specified voter is illiterate/suffers from sunable to record vote or sign declaration; to mark the ballot paper and to sign the above ed and the declaration signed by me in his/her wishes. Signature of Attesting Officer
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the (3) I was requested by him/her declaration on his/her behalf; and (4) The ballot paper was mark	Voter is personally known to me/has been (identifier) who is the Specified voter is illiterate/suffers from a sunable to record vote or sign declaration; to mark the ballot paper and to sign the above ted and the declaration signed by me in his/her wishes. Signature of Attesting Officer Designation.
I hereby certify that— The above named Specified identified to my satisfaction by personally known to me; (2) I am satisfied that the (infirmity) and is (3) I was requested by him/her declaration on his/her behalf; and (4) The ballot paper was mark presence and in accordance with the Signature of identifier, if any)	Certificate voter is personally known to me/has been (identifier) who is see Specified voter is illiterate/suffers from sunable to record vote or sign declaration; to mark the ballot paper and to sign the above ed and the declaration signed by me in his/her wishes. Signature of Attesting Officer

FORM 'PMPB-3'

'COVER - A'

NOT TO BE OPENED BEFORE COUNTING (by anybody including RO)
*Election to the:
*Name of the District:
*Name of the Block:
*Name of Panchayat Halqa:
*Name of Panch Constituency:
*Polling Station No. & Name:
POSTAL BALLOT PAPER
**Coriol number of ballet neper for Cornensh.
**Serial number of ballot paper for Sarpanch:
**Serial number of ballot paper for Panch:

^{*} Appropriate particulars of the election to be inserted here by RO ** Serial numbers of the postal ballot papers to be filled by the RO

FORM-'PMPB-4'

COVER - B'	(Service unpaid)
Every officer under whose care or through whom the set of pos	stal ballot papiers is
sent shall ensure its delivery to the addressee witho	ut delav
ELECTION-IMMEDIATE	y
POSTAL BALLOT PAPER	
For Election to: *District:Block:	
*Name of Panchayat Halas:	••••••
*Name of Panchayat Halqa:	
*Name of Panch Constituency:	• • • • • • • • • • • • • • • • • • • •
*Polling Station No & Name:	
(NOT TO BE OPENED BEFORE COUNTING by anybody	including RO)
10	,
The Returning Officer,	
Panchayat Halqa:	
C/o ARO (HQRS):	
*In the office of the Deputy Commissioner,	

Signature of send	der

^{*} Returning Officer to fill in all the details on this form. Returning Officer to insert here the name of the District, Block, Panchayat Halqa, Panch Constituency and also the postal address of the ARO (Headquarters) of the district as notified by the concerned DPEO (Deputy Commissioner).

FORM 'PMPB-5' INSTRUCTIONS FOR GUIDANCE OF 'SPECIFIED VOTERS' Panchayat By- Elections 2020

- 1) There are two types of ballot papers. The pink one is for the election of Sarpanch of your Panchayat Halqa and the white one is for election of Panch of your Panch Constituency.
- 2) The persons whose names are printed on these ballot papers sent herewith are candidates at the above elections. Record your vote on each of the ballot papers by placing clearly a mark opposite the name of the candidate to whom you wish to give your vote. The marks should be so placed as to indicate clearly and beyond doubt to which candidate you are giving your vote. If the mark is so placed as to make it doubtful to which candidate you have given your vote, your vote will be invalid. The number of members to be elected as Sarpanch of the Halqa is one and also the number of members to be elected as Panch for your Panch constituency is also one. Thus you have only one vote for Sarpanch election and one for Panch election. Accordingly, you should not vote for more than one candidate on one ballot paper. If you do so, your ballot paper will be rejected. Do not put your signature or write any word or any mark, sign or writing whatsoever on the ballot paper other than the mark required to record your vote.
- 3) After you have recorded your vote on the ballot papers, place the ballot papers in smaller cover A, marked Form 'PMPB-3' sent herewith. Close the cover and secure it by seal or otherwise.
- 4) You will then sign the declaration in Form 'PMPB-2', also sent herewith in the presence of an officer described in clause (5) below and obtain the attestation of your signature by such officer.
- Attestation may be obtained from officer incharge of the camp, area or office where you are registered. If you are employed under the UT Govt. of J&K or Central Government, the attestation may be obtained from the officer incharge of your office. If you are a pensioner, attestation may be obtained from the officer incharge of the Treasury/Bank through which you are drawing your pension. If you are not registered anywhere but your name figures in the electoral roll the attestation may be obtained from a 1st Class Magistrate or a Gazetted Officer.
- 6) You may take the declaration to the authorised officer and sign it in his presence after he has satisfied himself about your identity. The officer will attest your signature and return the declaration to you. You must not show your ballot paper to the attesting officer nor tell him how you have voted.
- 7) If you are unable to mark the ballot papers and sign the declaration yourself in the manner indicated above for reasons of illiteracy, blindness or other infirmity, you are entitled to have your vote marked and declaration signed on your behalf by any of the authorised officer mentioned above. Such an officer will, at your request mark the ballot papers in your presence and in accordance with your wishes. He will also complete the necessary certificate in this behalf.
- 8) After your declaration has been signed and your signature has been attested, place the declaration (Form 'PMPB-2') as well as the set of ballot paper(s) sealed in smaller Cover "A" (Form 'PMPB-3'), in the larger Cover "B" (Form 'PMPB-4'). You have to give your full signature in the space provided on the cover marked "B".
- 9) After closing the larger cover, send it to the RO concerned by post. No postage stamps need to be affixed by you if the cover is posted in India.
- 10) You must ensure that the cover reaches the concerned RO three days before the day of Poll in the Panchayat Halqa/Panch Constituency for which you are voting.
- 11) Please note that:
 - (i) If you fail to get your declaration certified in the manner indicated above, your ballot papers will be rejected; and
 - (ii) If the cover reaches the RO concerned after the day prescribed in clause (10) above, your vote will not be counted.

FORM 'PMPB-6'

'COVER - C'

		7 - 7 - 7
Floation to the *		
Election to the *	***************************************	
To		
*Sh/Smt		
*Sh/Smt		
*S/o, D/o, W/o		
*Complete Postal Address		200
Complete i Cottai Address		• • • •

		5.65
Facilities		
From:		
**RO		
		4
***************************************	****	

^{*} Complete details to be filled in by RO as per information furnished by the 'Specified voter' and furnished to him in Form 'PMPB-7'.

** RO should fill his complete postal address including Block and Halqas.

List of Specified Voters who have applied for availing Postal Ballot facility Form 'PMPB-7'

Complete postal Address of the Specified Voter Name of the District: EPIC No. S. No. in the Roll Specified voter Name of the Station Polling Name Station No. Polling Constituency Panch **Panchayat** s.

Certified that all the Form 'PMPB-1' received up to the due date (i.e. the date Specified as the last date for making nomination for that Panchayat Halqa/Panch Constituencies) have been accounted for in the above information.